

**MINUTES OF REGULAR MEETING  
OAK LAWN PARK DISTRICT  
BOARD OF COMMISSIONERS  
HELD ON JANUARY 9, 2023**

The Board of Commissioners of the Oak Lawn Park District was convened in a Regular Meeting on January 9, 2023 at 7:00 p.m. with President Coughlin presiding.

**ROLL CALL:**

Present: Boland, Buschbach, Donahue, Johnson and Coughlin  
A quorum was present.

**APPROVAL OF MINUTES:**

**Regular Meeting of December 12, 2022**

Johnson moved, Donahue seconded to approve.

Voting: Aye: All  
Nay: None

**CITIZENS TO BE HEARD/CORRESPONDENCE:**

**Volunteers of the Month – Evan Panther**

The honoree for the month of December 2022 is Evan Panther. Evan volunteered recently at the Turkey Shoot in November 2022 as well as the Flashlight Candy Cane Hunt in December 2022. Evan is an eighth grader at Simmons Junior High. Both supervisors that ran the Turkey Shoot and the Flashlight Candy Cane Hunt described Evan as a volunteer with a positive attitude who acted very professionally. Evan was an asset to both of these events, and it is hoped that he continues to volunteer with Oak Lawn Park District. Thank you Evan!

**NEW BUSINESS:** None

**FINANCE REPORT:**

Johnson moved, Boland seconded to approve the payables of \$470,675.22 for the period of December 1, 2022 to December 31, 2022.

Voting: Aye: All  
Nay: None

**UNFINISHED BUSINESS:** None

**CONSENT AGENDA:** None

**Comprehensive Master Plan Review/Update**

The Comprehensive Master Plan provides the district with specific short and long-term strategies. Several changes have occurred since the last review in 2020. Staff are recommending the Board to approve the changes.

Johnson motioned, Buschbach seconded to approve the Comprehensive Master Plan.

Voting: Aye: All  
Nay: None

**LEGAL:** None

**APPROVAL OF BIDS OVER \$30,000:**

**14 Passenger Bus**

Staff is recommending that the 2023 14 Passenger Bus Bid and alternate #1 be awarded to Midwest Transit of Kankakee for a not to exceed sum of \$87,610.00.

Johnson moved, Donahue seconded to approve the bid to Midwest Transit of Kankakee.

Voting: Aye: All  
Nay: None

**MATTERS OF THE DIRECTOR:**

Hartwig wished everyone a Happy New Year.

Hartwig stated that the district has been very busy throughout the holidays. The Racquet Center hosted several open gyms and almost all of them sold out. The Ice Arena held their glowstick open skate and there were over 300 patrons in attendance.

Hartwig reminded the Board that the IAPD/IPRA Annual Conference is scheduled for the end of January at the Hyatt Recency downtown. Hartwig stated that he is looking forward to the conference again this year.

Hartwig discussed the upcoming theatre production of Cinderella and how ticket sales are going well for the production. Hartwig encouraged everyone to attend.

Hartwig announced that the district will be going through CAPRA Accreditation again this year. The dates for the accreditation are May 15<sup>th</sup>-19<sup>th</sup>.

Hartwig recognized and thanked Cate Coyle for all of her hard work with overseeing the FLASH program.

**PRESIDENT'S REPORT:**

Coughlin thanked staff for coming up with so many creative holiday events around the district.

Coughlin thanked the Finance Department for all their efforts during the budget process so far.

Coughlin echoed Hartwig and stated that she is looking forward to attending the IAPD/IPRA Conference again this year.

Coughlin wished everyone a Happy New Year.

**MATTERS OF THE COMMISSIONERS:**

Buschbach thanked the Finance Department for working hard on the budget. Buschbach stated that the numbers continue to look good for the district.

Buschbach stated that he will be attending the IAPD/IPRA Conference and that he is looking forward to attending.

Johnson stated that he will be attending the Oak Lawn Chamber's installation dinner on January 20<sup>th</sup> as representation of the park district.

Johnson wished everyone a Happy New Year.

Boland thanked the Maintenance Department for their quick response to repair a broken water pipe.

Boland wished everyone a happy and healthy start to the new year.

Donahue said it has been a difficult time these past few years but he is excited to see what the district has planned for this upcoming year.

Donahue is also looking forward to attending the annual IAPD/IPRA Conference this year.


Donahue wished everyone a Happy New Year.

**ADJOURNMENT:**

Johnson moved, Boland seconded to adjourn at 7:17p.m.

Voting: Aye: All  
Nay: None

Respectfully submitted,



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Mary Pat Coughlin, President



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Tracey Gallik, Recording Secretary